

The Ramsey Academy, Halstead

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Headteacher:
Rob James

3 June 2019

Dear Parent/Carer

Tower of London

Thank you for supporting the History department's trip to The Tower of London on Thursday 20 June. The trip is now fast approaching and I would like to take this opportunity to clarify some arrangements.

- Please inform myself if any of your child's medical details or emergency contact numbers have changed.
- Pupils must be wearing school uniform on the trip but are allowed to wear comfortable footwear if necessary as many of the steps are uneven. Pupils should also take weather conditions into account and should have a coat or sun cream with them depending on what the forecast is.
- The coach will be leaving the Leisure Centre Car Park at 7.45 a.m., pupils need to ensure they have been registered and are in their seats ready to go by then. We cannot wait for late comers.
- Mobile phones are allowed on the trip for taking photographs and informing parents of arrival time. Pupils are allowed to listen to music on the coach but this must only be via headphones. The use of social media is not allowed during the trip.
- Photographs not allowed to be taken in the Crown Jewels exhibition.
- When arriving at the Tower there will be a security check and pupils will be expected to comply with instructions and open their bags for security checks. Please make sure your child's bag does not include any inappropriate objects.
- Food and drink are available at the Tower but are extremely expensive and, as pupils are not allowed to go into the café, I advise pupils to have a full packed lunch with them. Pupils will have to eat their lunch on benches around the site as there is not a lunch room.
- Pupils must stay with their group leader at all times on the trip.
- The Tower is likely to be busy and pupils are reminded that they are ambassadors for the school and as such they should display immaculate behaviour at all times.
- There will be opportunities to visit the gift shops and pupils are welcome to bring money with them, however we cannot be responsible for any money that they do bring.
- The trip will leave London at 2.00 p.m. We expect to be back at school by 4.30 p.m. but this will depend on the traffic.

If you have any further queries about the trip please do not hesitate to contact me.

Yours faithfully

A Perrins (Mrs)
Joint subject Leader - History