

# The Ramsey Academy, Halstead

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Headteacher:  
Rob James

12 March 2019

Dear Parents/Carers

## YEAR 10 PARENTS' EVENING – THURSDAY 28 MARCH 2019

We very much hope you will be able to attend this important evening. It is an opportunity for you to meet your child's subject teachers and to discuss the progress that has been made so far this year.

We operate an appointment system and your child's Form Tutor will give him/her an appointment sheet to complete with subject teachers. Please let your child know the times when you will be available for appointments. Please note it is unlikely that any member of staff will be able to see you without an appointment.

We are looking at ways to improve Parents' Evenings and ensure that timings run as smoothly as possible. A recent Parent Voice meeting raised the issue of some appointments running considerably over time. To address this, we ask that if you need to have a conversation with a teacher that is considerably more than the 5 minute appointment time you make a separate meeting or phone call arrangement with the teacher in question.

At The Ramsey Academy, Halstead we wholeheartedly encourage parents to take a full and active role in their child's education, and we believe this support is crucial to their success. Please complete and return the attached reply slip to indicate whether you will be able to attend

Yours sincerely

R Sims (Mrs)  
Aspiration  
Raising Standards Leader

A Lugton  
Diversity  
Raising Standards Leader

L Tyler (Mrs)  
Endeavour  
Raising Standards Leader

To: Form Tutor, The Ramsey Academy, Halstead

I/We **will** / **will not** (*delete as appropriate*) be able to attend Year 10 Parents' Evening on Thursday 28 March 2019.

Student Name .....

Tutor Group .....

Signed .....

Date .....

Parent/Carer