

The Ramsey Academy, Halstead

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Headteacher:
Rob James

2 February 2016

Dear Parents/Carers

Year 11 Prom

As you are aware, your child is coming to the end of their education at The Ramsey Academy, Halstead. In order to celebrate their time here we will be holding a Prom.

The Prom will take place at The Essex Golf and Country Club, Earls Colne on Thursday 14 July 2016. The total cost of the Prom will be £35.00 and this includes a three course meal followed by a disco. A professional photographer will be at the Prom taking portrait pictures which will be available at an additional cost. Students will need to provide their own transport to and from the venue. The Prom starts at 7.00 p.m. and doors open at 6.30 p.m.

The Prom is organised to celebrate the students' hard work throughout their time at the school. The Essex Golf and Country Club has previously been impressed with the standard and maturity of behaviour and, with this in mind, any student whose behaviour is inappropriate during the rest of the academic year may forfeit their attendance at the Prom.

To secure your child's place at the Prom we require a deposit of £10.00 by Tuesday 8 March 2016 with the balance of £25.00 being paid by Tuesday 10 May 2016.

Payments should be made via the Scopay system details of which you will have. If you have any questions regarding Scopay please contact Ms Codling in the Finance Office.

Information about the Year Book and Leavers' Hoodies will follow.

If you have any questions regarding the Prom please contact me at school.

Yours sincerely

K Riddleston (Ms)
Assistant Headteacher

To: Form Tutor, The Ramsey Academy, Halstead

Student Name

Tutor Group

I would like to reserve a place at the Prom for my son/daughter and have paid the sum of £10.00 via the Scopay system.

Dietary requirements (e.g. vegetarian, food allergies)

Signed

Date

Parent/Carer