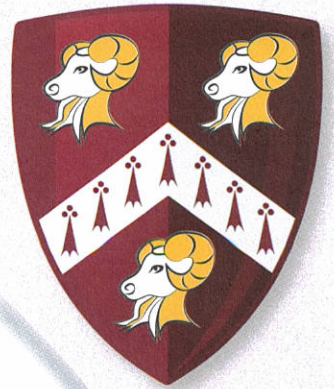


The Ramsey Academy, Halstead

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Headteacher:
Rob James

12 November 2015

Dear Parents/Carers

Mock Examinations: Monday 30 November - Friday 11 December

As I am sure you are aware the mock examinations will take place during the 2 weeks beginning 30 November. The master timetable for examinations is attached as a guide. Your son/daughter has an individual timetable which takes into consideration clashes and extra time.

These examinations are extremely important in ensuring students are prepared for their summer GCSEs. Exam time will be stressful and hard work and we will do everything we can as a school to support students through this time. I have emphasised to all Year 11 students the importance of planning ahead and asking for help if required.

There are some organisational implications:

- During this exam period students only have to be in school when they have an exam.
- At other times they are free to study at home.
- If they wish to study/revise at school there will be staffed revision rooms available.
- These rooms will be available between exams also.
- All students must ensure they arrive at the exam at least 15 minutes before the start.

If you have any concerns or queries please do not hesitate to contact me.

Thank you in advance of your support for the school and your children throughout the exam period

Yours faithfully

C P Leys
Deputy Headteacher