

# The Ramsey Academy, Halstead

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Headteacher:  
Rob James

27 September 2019

Dear Parent /Carer

As your son/daughter embarks on their last year at The Ramsey Academy, we want to ensure that parents and carers are fully involved in supporting them.

To facilitate this, we are holding a **Tutor Evening for Year 11 parents on Thursday 10 October** when you have the opportunity to meet with your child's Form Tutor to discuss their progress and ask any questions you may have. Students are encouraged to attend with their parents/carers.

Please could you complete the reply slip below to indicate your preferred time slot and return it promptly to your child's Form Tutor? The Form Tutor will allocate appointments which will be for 10 – 15 minutes. Some students will have an appointment with their Raising Standards Leader or a member of Senior Leadership Team and you will be informed if this is the case.

Yours sincerely

C Newman  
Aspiration  
Raising Standards Leader

B Howkins (Mrs)  
Diversity  
Raising Standards Leader  
(Upper School)

L Tyler (Mrs)  
Endeavour  
Raising Standards Leader

## Year 11 Parent /Tutor Evening Thursday 10 October 2019

Student Name.....

Tutor Group.....

I/We will /not be attending and the preferred time slot is:    4 – 5 p.m.    5 – 6 p.m.    6 – 7 p.m.  
(Please circle)

Signed.....  
Parent/Carer

Date.....